**Present**

Fiona Devlin, Judith Anderson, Carlie Davidson, Cllr Trish Robertson, Mandy Cranstoun, Lolita Gyenes

Aileen Mackay (Head Teacher), Jim Lyon, Ruth Tough, Julie Cooling, Claire Horsburgh, Sarah Mackay, Sarah Mackay

**Apologies**

Lynne MacDonald, Pauline Munro

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| Agenda Item and Discussion | Action |
| UpdateNo PC events recently with ongoing COVID restrictions.Ice Cream VanFiona contact both the Road Safety Team and Local Councillors re the Ice Cream Van being parked at the gates. Cllr Robertson responded to advice that they have no jurisdiction over this, and Road Safety advised they would speak to licensing and see if there was anything they could do.Still coming on a regular basis, parking in the car park across from the school. We are limited on spaces as it is and putting children at risk by being in the car park/on the road.ASNFiona emailed Cllr Robertson, Cllr Gowan and Cllr MacPherson with regards to the concerns surrounding the significant reduction in Smithton’s ASN allocation, despite the needs of the pupils increasing. Cllr Robertson took this forward with the Highland Council Education department who responded to say that they ‘*strive for equity of provision according to needs’* and are ‘*fully aware of the level of need at the school which will be considered as they look at allocations for next year’.* Cllr Robertson requested further explanation as to how the allocation is worked out for each school but Fiona has not had any further update.Aileen was supposed to have a meeting on Thursday (6th) but it got push back for two weeks – could be June until they have first discussion re ASN for following year. Aileen continually queried it last year but had no response and was not allowed formula to work out allocation. Not the same formula as used historically.FinanceJudith has requested forms etc. to set up internet banking with the bank which should make things like updating signatories on the account easier. This has been a bit of a nightmare in the past and Fiona is aware of other Parent Councils’ who have encountered the same issues.Trish – Community Councils also having same problem as a result of COVID but hopefully things are starting to get better.Judith – everything should be sorted in full for AGM after Summer holidays. | Fiona to pass on registration of Ice Cream Van to Road Safety team.Trish tried again today but still no response. Trish to direct questions via Teams meeting with Area South Manager. |
| Head Teacher UpdateStaffing & RollRoll still increasing weekly – 30 P7s leaving and over 60 P1s to start in August meaning we will be up a class.Staff retiring – David West (DHT), Josie Aitken (PSA) and Violet MacMillan (PSA). Jan McCormack (PSA) moving on to study Art full time.Our Childcare Manager has been removed and will finish at the end of this term. Lisa Stuart will be deployed elsewhere in the council. Huge implications for the school and nursery as only allocated one day of management time so HT will not be in school as much to cover this. New DHT will still remain class committed.*CH – concerns about ASN and removal of Nursery manager; can Parent Council help to ensure Aileen is looking after herself as well as all staff and children.*AM – so easy to work for Smithton, and support from all is what gets me through (from both parents bringing up their children and continuing their learning, and staff). Hugely disappointed that it is seen as not necessary that schools have no Nursery Manager.*FD – is it all Managers across the council?*AM – yes, and all falls to Head Teachers. Some who didn’t have childcare managers got management time which will be lost as well. If you have less than 50 children in your Nursery you were allocated half a day management time; if 50+ children, you got a full day management. Decision was made by Elected Councillors. Children will still be fully supported but at the expense of staff’s health and wellbeing.PEF Family Team are continuing and we also have a Health Development Officer starting with us. They will focus on family engagement in healthy lifestyles and starting up clubs for P7s and early secondary.Deputy Head Teacher interviews this week and next – other posts will not be interviewed and will be allocated by the authority. Staff, Learning Council and Parent Council will have opportunity to put a question forward to the Deputy Head interviews that are happening.*CH – how can you (as DHT) continue to build on the positive changes post lockdown that have happened in Smithton?*AM - Presentation on Vision & Values should help give a clear indication on suggested question.SIPASN is still high up on Aileen’s agenda to ensure we are properly supporting our children. Ruth Tough is helping out with paperwork on Friday’s (previously our ASN teacher).We now have a working group of staff to look at deep learning to ensure we have a clear progression building on prior knowledge, play and enquiry based learning. To be shared at AGM, with a whole-year progression looking at class’ projects throughout Term 1, 2 and 3 with a whole school project in Term 4.Also looking at renewing our Homework / Home Learning Policy after home learning and what this has looked like. Will be implemented next school year and shared with PC when ready. More about targeted support learning for those who need it and more investigative work-based.COVID UpdateStill no P.E indoors but weather has been improving to use outside spaces. Children are very resilient with change of weather and spaces. Still a balance of outdoor learning, social interaction / cooperative learning and use of technology. Hoping that our Extra Curricular programme will start again after the summer and finalising plans in June, for both at lunch time and after school sessions. A huge variety with lots of pupil-led activities led by staff.Normally have Sports and Health week in May but not allowed due to COVID. Going to run in June and be ran in tree houses rather than whole school, with 5 different activities (1 per day) as well as different health and wellbeing focuses in the classroom.Caution still remains with the reminder to wear masks and social distance in the playground. Hoping that all will return to normal after the Summer by being together and mixing in the playground. Keep leading by example.Fundraising for lockdown garden – candles have been made and children have chosen scent (raspberry). A meeting to be scheduled between Aileen, Claire Horsburgh and Annis Nordvic to organise fundraising.Huge thanks to all staff, young people and families for their continued support to all. | Trish has asked Aileen to send her a list of what she will be losing in terms of management time and responsibilities. |
| AOCBMandy Cranston – ELCC would like to thank Parent Council for bikes that were purchased, making great use out of them. A Parent has enquired if there was a Breakfast Club at the school, which Fiona advised there was not currently but there had been plans for breakfast and after school club pre-COVID.AM – the plan was to begin this in August 2021 but this will be affected due to redeployment of Childcare Manager. | Aileen to investigate having a Smithton Childcare bank of information detailing all local Childminders in the area for parents. |
| Date of Next MeetingAugust / September 2021 |  |
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